

ST HILARY'S 2023 ANNUAL MEETING MINUTES



Sunday 26 November 2023, 12:30 pm

Attendance: See page 5

1. Opening Prayer and Welcome

Adam opened the meeting at 12:30 pm with prayer.
104 people were in attendance, which constituted a quorum.

2. Apologies Noted:

ADENEY, Paul	GORDON, Kim & Ross	PUSKA, Tom & Marg
ARULAMPALAM, Jitto & Shyamala	HARRIS, Catherine	REIGER, Arthur
BANCROFT, Jude & Chris	HAYTON, Judi	RICHARDS, Ruth
BEER, Kate, Tavis, Beka & Fin	HORE-LACY, Will	TAYLOR, Peter
BUCHANAN Geoff & Benita	JONES, Sandy	TRESEDER, Belinda
CARBINES, Isabel	KERR, Alex	WALKER, David
CHIU, Conrad & Theresa	LINCKE, Amanda, Bella & Charli	WANG, Tiffany
COCKS, Anne	LOW, Kwan	WATSON, Cathy
DARLISON, Sally & Geoff	MARGETTS, Kay	WHITE, Libby
DEMARE, Paul & Brigitte	MAY, Richard, Elaine & David	VARUGHESE, Mark & Dashy
ELLIOT, Helen	MENG, Steve	
	MENSSINK, Etta	

3. Reception of 2022 Annual Meeting Minutes

Motion: That the 2022 Annual Meeting Minutes (posted on the Annual Meeting page of the web site) be received. Moved: Richard Farr. Seconded: Jolyon Edwards. Carried.

4. Reception of Parish Roll

Adam received the electoral roll and acknowledged the work of the Electoral Roll Committee and demonstrated the presence of the signed 2023 Parish Roll on the Table.

As Andrew White was unable to stay for the meeting. Adam acknowledged all involved in the Rowland Street Garden redevelopment and made a small presentation to Andrew for his inspiration, hard work and leading the project.

5. Nominations and Appointments

The nominees for the roles of Churchwardens, Parish Councillors and Incumbency Committee Members were noted as per the pages for the meeting. As the nominees were less than the vacancies, Adam utilised his one-third appointment entitlement to enable all Parish Council Nominees to be appointed and also announced Fiona Hawke as his appointment as Churchwarden. Each nominee/appointee, other than Steve Meng, shared briefly their name, a ministry they'd been involved in and a fun fact.

Adam declared all nominees duly appointed and noted Steve Meng's apology. Steve is a church member who worships at the 11am Mont Albert North congregation.

Appointments as follows:

CHURCHWARDENS

HAWKE, Fiona
 MA, Jonathan
 OLDLAND, Melanie

PARISH COUNCIL

ASTEN, Grace
 CHANDRARAJ, Chryst
 HANSLOW, Keith
 KERR, Stephen
 LI, Xiwen Rachel
 MENG, Steve Quingchen
 SUTHERLAND, Alexis
 TURNER, Gwen

INCUMBENCY COMMITTEE

EDWARDS, Jolyon (Parish)
 O'LEARY, Stephen (Kew)
 RIDLEY, Amy (North Balwyn)
 SMITH, Kimberley (Mont Albert North)

6. Reports**a. Churchwardens – Jolyon Edwards, Jon Ma, Melanie Oldland**

Jon, Melanie and Jolyon presented the Churchwardens report.

Their report may be viewed here: <https://youtu.be/ddntcCBcDmM>

Motion: That the Churchwardens report be received.

Moved: Melanie Oldland. Seconded: Neil Morrison. Carried

b. Treasurer – Neil Morrison

Neil presented the *FUN* Treasurer's report (jellybeans were employed).

Neil's report may be viewed here: <https://youtu.be/cxKPCwx6poQ>

A question was asked by Kimberley Smith: Kimberley firstly thanked Neil and the team for their excellent work and then proceeded to ask about the money we owe the diocese (approx. 500,000).

Neil responded by explaining that we have to pay \$50k a year though technically we're not required to begin doing this until the work is completed. Neil would prefer this number to be greater. To date \$70k has been paid on the loan.

Neil also explained that because of a difference in opinion between St Hilary's and the Melbourne Anglican Diocese as to how clergy benefits (fringe benefits) are best handled, these are being paid according to one system by St Hilary's and also credited by the Melbourne Anglican Diocese to the Anglican Development Fund. These funds in the Anglican Development Fund are not accessible by St Hilary's staff, so they are effectively still held by the Diocese. This is confusing but the effect of this is that St Hilary's does not owe these funds to the Diocese (approx. \$340k). Neil advised that he is in ongoing discussions with the Registrar and Diocesan staff to resolve this issue.

Richard Topham offered a comment that the Lead Minister or Parish Council should have another Capital Appeal/Drive. Neil was favourable to this suggestion for the coming year but for 2023 said that it had seemed unreasonable to have extra appeals in a year where there had been a significant drive to increase giving across the board.

Neil proceeded to move five motions:

- i. That the Honorary Treasurers report for 2023 be received.
 Moved Neil Morrison. Seconded: Jolyon Edwards. Carried.
- ii. That the 2023/24 Budget as approved by the Parish Council be received.
 Moved: Jon Ma. Seconded: Henrietta Farr. Carried.
- iii. That the audited accounts for the year ended 30 September 2023 be received.
 Moved: Neil Morrison. Seconded: Doug Crocket. Carried.

- iv. That Saward Dawson Accountants be appointed as auditors for 2023/24.
Moved: Neil Morrison. Seconded: Steve Kerr. Carried.
- v. That the proportion of external missions giving be set at a minimum of 12.5% of offertory, plus all of the profits from the HOPE Op-Shop. And that should the profit of the HOPE Op-Shop be less than 2.5% of offertory, then the parish council will authorise the additional amount to ensure that total external giving is equivalent to 15% of offertory.

Some discussion followed the putting of this motion, a slightly modified motion was put as follows:

That the proportion of external missions giving be set at a minimum of 12.5% of offertory, plus all of the profits from the HOPE Op-Shop. ~~And that~~ Should the profit of the HOPE Op-Shop be less than 2.5% of offertory, then the parish council will authorise the additional amount to ensure that total external giving is equivalent to 15% of offertory.

Moved: Neil Morrison. Seconded: Kimberley Smith. Carried.

7. Lead Minister and Ministry Reports – Adam Cetrangolo

Adam's report included:

- A report from Isaac Shih regarding the School Holiday Program held in the Term 3 break;
- A report and update from Ian Walbridge regarding Hope4Refugees and the arrival of a family in Melbourne this past week;
- A report about a teenager in Revive who is to be baptised in the coming week;
- An update on the 2023-2025 Strategic Vision; and a
- CAFM Video Report.

These reports can be viewed here: <https://youtu.be/UhimcVgR7Og>

MOTION: That the Lead Minister's report be received.

Moved: Jon Ma. Seconded: Richard Topham. Carried.

8. Questions:

No questions on notice received.

Phil Smith queried the employment costs. Neil had noted that the Employment Budget was \$130k less than the last financial year but Adam had quoted a different number \$273k.

Adam responded that the number he quoted is the total number that the Employment Budget would have been if Richard Bruce, Julian Dunham and Kate Beer had all been included in the 2023-2024 budget with the relevant stipend increases. Increases are made in line with the Diocesan Stipend Guidelines issued each year. However, these also include curates moving from 1st year / 2nd year / 3rd year, etc. which have all been factored into the 2023-2024 budget. Hence the much higher number.

Matthew Crichton asked a question about the Lead Minister's intention regarding the training of curates.

Adam responded by noting that he did not have a specific strategy in relation to curates but that his approach over the past two and a half years was to favour stability in our staff team. Technically Amanda and Yi Cheng are both curates and they are two of our longest serving staff. Next year Conrad Chiu will be ordained as a curate for our Parish in a non-stipendiary capacity due to his having a bi-vocational ministry as a Doctor and a minister.

9. Note of Thanks

Adam thanked the following people:

- i. Churchwardens, Treasurer & Parish Council
- ii. Finance Team
- iii. Ministry Team
- iv. Electoral Roll Team
- v. Incumbency Committee
- vi. Parish Council Sub-Committees
- vii. Those involved in the BBQ and Hospitality this morning
- viii. All who serve in various ministries at St Hil's
- ix. Our property and gardening teams across our three campuses
- x. Tom's Shed – many of whom stick around and help with various maintenance needs around the Church
- xi. Our faithful AV Team up the back
- xii. Kate and Maddi for all the "back office" work that has enabled today's proceedings to take place

Adam also made a special presentation to Matthew Crichton who is soon to conclude his role as Kew Refresh Project Manager. Adam thanked Matthew and Stephanie Crichton for their hard work and sacrifice of time and energy. Matthew gave a brief response.

Adam also made a brief presentation to Jolyon Edwards who concludes his role as a Churchwarden.

Adam noted and thanked Andrew Kerr and Karen Streckfuss who conclude their roles on Parish Council and Incumbency Committee respectively.

10. Closing Prayers

Elizabeth Webster closed in prayer

Adam declared the meeting closed at 2:20 pm and thanked everyone for their attendance and attention.

Attendance

Aitken, Buffy	Howlett, Alex	Thomas, Adele
Aitken, Philip	Howlett, Joanne	Topham, Gillian
Asten, Grace	James, Rose	Topham, Richard
Ayers, Dianne	Jenkins, Bill	Turner, David
Bahler, Alex	Kerr, Emma	Turner, Gwen
Bahler, Simone	Kerr, Kate	Wallbridge, Ian
Blakeley, Alistair	Kerr, Steve	Watson, Ian
Blakeley, Jane	Kwan, Winnie	Webster, Elizabeth
Bruce, Isabella	Lach, Kane	White, Andrew
Cetrangolo, Adam	Lach, Kirsti	White, Anna
Cetrangolo, Heather	Li, Xiwen	White, Greg
Chandraraj, Chrys	Ma, Elisabeth	Wilson, Kerry
Chandraraj, Kris	Ma, Jonathan	Withers, Estelle
Conway, Russell	Mackey, Melissa	Woodall, Rhyll
Crichton, Matthew	Mackey, Simon	
Crichton, Stephanie	Mahanidis, Liz	
Crocket, Douglas	Maughan, Margaret	
Crocket, Kate	McDill, Pam	
Cronin, Geoff	Morrison, Glenda	
Davies, Margaret	Morrison, Neil	
Davies, Roger	Oldland, Brian	
Day, Lisa	Oldland, Melanie	
Day, Simon	O'Leary, Catherine	
Doblin, Christian	O'Leary, Stephen	
Doblin, Linda	Petris, Sarah	
Edwards, Jolyon	Phillips, Jane	
Edwards, Rosemarie	Pollock, Brian	
Elliot, Peter	Pollock, Sue	
Farr, Henrietta	Ridley, Amy	
Farr, Richard	Robinson, Andrew	
Fitzgerald, Jan	Robinson, Julia	
Fitzgerald, Michael	Robinson, Nicholas	
Gilbert, Mandi	Ruddell, Rosemary	
Goh, Christine	Rule, Meriel	
Hale, Stephanie	Shih, Yi Cheng Peter	
Hamilton, Bridget	Smith, Andrew	
Hamilton, Russell	Smith, Janice	
Hanslow, Keith	Smith, Kimberly	
Harris, Bruce	Smith, Phil	
Hawke, Fiona	Smith, Wendy	
Heng, Irvin	Soe, Daniel	
Holloway, Elizabeth	Spencer, Lynette	
Holloway, Peter	Sutherland, Alexis	
Hooper, Anna	Sutherland, David	
Hore, Aaron	Tennent, Malcolm	