

# ST HILARY'S 2024 ANNUAL MEETING MINUTES



Sunday 24 November 2024, 12:30 pm

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**Attendance:** See page 5

## 1. Opening Prayer and Welcome

Adam opened the meeting at 12:35 pm with prayer from Hebrews 13.  
104 people were in attendance, which constituted a quorum.

## 2. Apologies Noted:

CHANDRARAJ, Luki (Kris)	HALLIDAY, Peter	ORANGE, William
CLARE, Dianna	HANSLOW, Heather	SIM, Lily
COCKS, Anne	HAYTON, Judi	SMITH, Andrew and Janice
DARLISON, Sally	HOOPER, Anna	TAIT, Fiona and John
DAVIES, Margaret	LOH, Joanna	TAYLOR, Peter
DEMARE, Paul & Brigitte	MARGETTS, Kay	TOPHAM, Gillian
ELLIOT, Helen	MAY, Elaine	WALLBRIDGE, Ruth and Ian
FARR, Richard and Henrietta	MENG, Steve	WATSON, Cathy
FITZGERALD, Jan and Michael	MENSINK, Etta	WHITE, Andrew and Anna
GORDON, Kim	MURRAY, Nick and Andrea	
GREAVES, Graham and Elaine	NIEMANDT, Peter and Daryl	

## 3. Reception of 2023 Annual Meeting Minutes

MOTION: That the 2023 Annual Meeting Minutes (posted on the Annual Meeting page of the web site) be received. Moved: Jolyon Edwards. Seconded: Gwen Turner. Carried.

## 4. Reception of Parish Roll

Adam received the electoral roll and acknowledged the work of the Electoral Roll Committee and demonstrated the presence of the signed 2024 Parish Roll on the Table.

## 5. Nominations and Appointments

The nominees for the roles of Churchwardens, Parish Councillors and Parish Nominators were noted as per the pages for the meeting. As the nominees were equal or less than the vacancies, all Nominees could be appointed, Adam also announced Fiona Hawke as his appointment as Churchwarden. Further appointments are yet to be determined. Each nominee/appointee, shared briefly their name and a ministry they'd been involved in..

Adam declared all nominees duly appointed.

The following Parish Councillors they have stepped down from their positions on the council; and were thanked for their service: Stephen Kerr and Steve Quingchen Meng. Neil Morison was thanked for the work he has done as Treasurer over the last two years. He will continue on as part of the Parish Council and Xiwen (Rachel) Li will be stepping into the role for 2025. It was also noted that there are two possible compositions of the Parish nominating team. One is to have a representative from each worshipping congregation plus a parish person. The other is to have two parish representatives and one churchwarden. Given that we do not currently have a worshipping community at North Balwyn, we have reverted to the latter arrangement. Stephen O'Leary, Amy Ridley, Karen Strekfuss and Kimberley Smith were thanked for their service as parish nominators, a further parish nominator will be appointed.

Appointments as follows:

CHURCHWARDENS	PARISH COUNCIL	PARISH NOMINATORS (previously incumbency)
HAWKE, Fiona	ASTEN, Grace	EDWARDS, Jolyon
MA, Jonathan	CHANDRARAJ, Chrys	
OLDLAND, Melanie	HANSLOW, Keith	
	MORISON, Neil,	
	SUTHERLAND, Alexis	
	TURNER, Gwen	
	LI, Xiwen Rachel (to be appointed as Treasurer at first meeting of Parish Council)	

## 6. Reports

### a. Churchwardens – Fiona Hawke, Jon Ma, Melanie Oldland

Jon, Melanie and Fiona presented the Churchwardens report. Noted with thanks that the church began the financial year in debt due to recent significant building works but is now debt-free.

Thanked all the people involved in looking after the buildings and maintenance across the properties noting that many people work on a voluntary basis.

Presented an update on the youth and young adults ministry review for this year. A cross-congregational team of 12, known as a "trust" has been meeting fortnightly for 12 months to review St Hilary's youth/young adult ministry including, history (particularly the book documenting the history from 1888-1988 – recommended reading) developing a culture of trust and consultation with a cross-section of the community. A report will be written at the conclusion of the review to provide feedback on historical issues, key issues currently affecting our youth and young adults, and providing a framework for renewal moving forward.

Thanked all of the members of committees, and midweek ministries for the work done to bless our communities. Also thanked the staff team for all their hard work.

Their report may be viewed here: <https://youtu.be/0WZ9McMSCQA>

MOTION: That the Churchwardens report be received.

Moved: Fiona Hawke. Seconded: Kimberley Smith. Carried

### b. Treasurer – Neil Morrison

Neil presented the Treasurer's report. Thanks to Adam and staff, with particular thanks to Stephanie and Elizabeth Holloway.

Neil's report may be viewed here: <https://youtu.be/42j2EJri2Xs>

- i. Question from Bruce Harris – queried whether the budget was realistic considering that it was against the capital appeal. Noted that there is a challenge in the budget and staffing (with relation to adding staff) will be reviewed.
- ii. Question from Simon Mackey – Query regarding land tax. – We have to pay land tax on properties where we rent the premises for non-religious activities. We have a conservative amount reserved to pay this.
- iii. Question from Jolyon Edwards – Query as to how the insurance costs are tracking. It is trending up. Kew will be reviewed in the next year, but changes in insurance will be spread across the diocese and may not significantly affect our premiums

Neil moved four MOTIONS:

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- i. That the Honorary Treasurer's report for 2024 be received.  
Moved Neil Morrison. Seconded: Fiona Hawke. Carried.
- ii. That the 2024/25 Budget as approved by the Parish Council be received.  
Moved: Neil Morrison: Seconded: Kimberley Smith. Carried.
- iii. That the audited accounts for the year ended 30 September 2024 be received.  
Moved: Neil Morrison. Seconded: Ruth Richards. Carried.
- iv. That Seward Dawson Accountants be appointed as auditors for 2024/25.  
Moved: Neil Morrison. Seconded: Nick Robinson. Carried.

### 7. Lead Minister and Ministry Reports – Adam Cetrangolo

Adam gave thanks that there was no single big thing that we had to address at the annual meeting. Adam's report included:

- A list of the achievements of the church, by the Grace of God, including:
  - Overhaul of kids' program and facilities at Kew
  - Baptisms and confirmations
  - Distributed over \$256,000 to 21 missions partners
- Prayer from Alexis Sutherland thanking God for the work he has done through St Hilary's
- Thanks to parish council, staff team and volunteers for the work that has been done
- A video report from Cathy Watson re the Singleness Forum – this will be run again this year
- A report from Grace Asten regarding the work and ministry of Leaping Lizards which is a joint ministry run at St Hilary's North Balwyn by the Leaping Lizards facilitator with assistance from St Hilary's personnel.
- An invitation to approach Adam or the Churchwardens if you have any, questions/queries
- Thanks to all for their partnership in the work of the church and an encouragement to consider giving totals to allow the church to continue ministering; and a
- Video from CAFM ministries
  - i. Strategic Plan Update
    - o An update on the 2023-2025 Strategic Vision – major focus on leadership and innovation goals and closing the loop on the amber goals and planning next steps for the red goals.
    - o Development of training, mentoring and internship programs partially funded from a grant.
    - o Further implementation of the evangelism strategy including apologetic resources
    - o The Parish Council has agreed to form a risk subcommittee and a property subcommittee for forward planning of preventative maintenance and good stewardship long term.
    - o Staffing plans for 2025, particularly the role of the Parish Manager, which we are seeking to fill.
    - o The plan to implement a feedback and complaints procedure:

These reports can be viewed here: <https://youtu.be/1S97tmc2wX8>

MOTION: That the Lead Minister's report be received.

Moved: Jon Ma. Seconded: Ruth Richards. Carried.

**8. Other Business / Questions:**

Questions on notice received –

Leaping Lizards – how are their numbers counted in our numbers since they are a tenant? They are included as the owner and manager was wanting to transition the ministry to the accommodating church on a 1-3 year transition. This has commenced as a partnership with St Hil's supporting with volunteers.

How is the NB site being used? – By St Hills through the week – leaping lizards, midweek services, mainly music, garden and maintenance team, Alpha course in Term 2, Revive youth. Externally by Crossway Baptist 3 days per week, Super Speak Wednesday afternoons, there are also numerous casual uses of the building. Average use is approx.. 40 hours per week, which is an increase from previous years. Also used last year for Kinder Carols.

A query regarding the application of the Archbishop policy had a written response available to attendees at the door on the way out. This can be accessed here: <https://tinyurl.com/3dsk374j>

Sue Pollock rose to commend Lara Ruddle for the coordination of a Camberwell Girls' Grammar Year 9 Community Service Day at St Hilary's, Kew Campus earlier this week.

**9. Note of Thanks**

Adam thanked the following people:

- i. The unseen people behind the desk and in the office during the week, making things happen for today's meeting particularly Maddie for preparing the Annual Report
- ii. Churchwardens, Treasurer & Parish Council
- iii. Finance Team working with the auditors and the great work in the past week.
- iv. Ministry Team
- v. Thanks to all who have attended the meeting today
- vi. All who serve in various ways at St Hil's

**10. Closing Prayer**

Adam Cetrangolo closed in prayer

Adam declared the meeting closed at 1:47 pm and thanked everyone for their attendance and attention.

## St Hilary's Annual Meeting Minutes 2024

### Attendance

Aitken, Buffy	Elliot, Peter	Low, Lai Kwan	Robinson, Julia
Aitken, Philip	Finch, Barbara	Ma, Elisabeth	Robinson, Nicholas
Asten, Grace	Gilbert, Mandi	Ma, Jonathan	Ruddell, Rosemary
Ayers, Dianne	Gordon, Ross	Mackey, Melissa	Shepherd, Michael
Bahler, Alex	Goh, Christine	Mackey, Simon	Shepherd, Tammy
Bahler, Simone	Hanslow, Keith	Maughan, Margaret	Shih, Yi Cheng Peter
Beer, Beka,	Harris, Bruce	May, Richard	Smith, Kimberly
Beer, Kate,	Hawke, Fiona	McAuley, Chris	Smith, Phil
Beer, Tavis	Henry, Lydia	McDill, Pam	Smith, Vicky
Carbines, Isabel	Henry, Wayne	Morrison, Glenda	Smith, Wendy
Cetrangolo, Adam	Holgate, Kath	Morrison, Neil	Sutherland, Alexis
Cetrangolo, Heather	Hore, Tony	Oldland, Brian	Sutherland, David
Cetrangolo, Mary	Howlett, Joanne	Oldland, Melanie	Thomas, Adele
Chandraraj, Chrys	James, Rose	O'Leary, Catherine	Topham, Richard
Chiu, Conrad	Jenkins, Bill	O'Leary, Stephen	Treseder, Belinda
Conway, Russell	Kerr, Emma	Phillips, Jane	Turner, David
Darlison, Geoff	Kerr, Kate	Pollock, Sue	Turner, Gwen
Davies, Roger	Kerr, Steve	Prentice, Dorothy	Webster, Elizabeth
Day, Lisa	Kwan, Winnie	Razmara, Janet	White, Libby
Day, Simon	Li Linze	Razmara, Khalil	White, Greg
Edwards, Jolyon	Li, Xiwen	Reiger, Arthur	Wilson, Kerry
Edwards, Rosemarie	Lincke, Amanda	Richards, Ruth	Woodall, Rhyll